

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN

BY-LAW No. 2004 - 05

**Being a BY-LAW To Establish
The Magnetawan Area Community Centre Board**

WHEREAS the Corporation of the Municipality of Magnetawan ('The Municipality') has received a Grant (In Trust) of Lots 1, 2, 3, 4, and Part Lot 5, East side of North Sparks Street, Parcels 887 PSSS and 6259 PSSS, from the Magnetawan Agricultural Society on which is constructed a Community Centre.

AND WHEREAS the Municipality wishes to continue the operation of the Community Centre located on the above lands pursuant to the provision of the Community Recreation Centers Act, R.S.O. 1990, c 22.

AND WHEREAS some of the previous parties to the Agreement - to wit, the Village of Magnetawan, the Township of Chapman, and the unorganized Township of Croft, are now amalgamated;

NOW THEREFORE BE IT ENACTED as a By-law of the Corporation of the Municipality of Magnetawan as follows:

1. A Community Recreation Centre is hereby established called the "Magnetawan Area Community Centre ('the Community Centre').
2. The Community Centre shall be managed by a Committee of Council known as the Magnetawan Area Community Centre Board ('the Board').
3. The Board shall consist of eight (8) persons, at least two (2) of whom shall be representatives of the Magnetawan Agricultural Society and at least two (2) of whom shall be members of the public and at least one (1) of whom shall be a member of the Magnetawan Lions Club and the remainder shall be members of Council. Appointment shall be made by Resolution of Council.
4. Members of the Board shall be appointed for a two (2) year term, by Council.
5. The Board shall at their first meeting in January, elect an interim Chairperson from among its appointed members until the first full sitting of the Board, at which time a permanent Chairperson will be appointed.
6. The Secretary-Treasurer may be the Secretary-Treasurer of the Municipality or their designate.
7. The Secretary shall give or cause to be given all notice required to members of the Board and shall attend all meetings of the Board and enter or cause to be entered in books kept for that purpose minutes of all proceedings at such meetings and be the agent of the Municipality to keep custody of all books, papers, records and documents belonging to the Board.
8. The Treasurer shall pay only such items as are approved and authorized by the Board in accordance with its budget.
9. The Board shall hold at least four (4) regularly scheduled meetings annually and at such other times at the call of the Chairperson or on petition of a majority of the members of the Community Centre Board.
10. The Board shall ensure that all meetings are convened and continued only when there is a quorum.

11. All Board meetings shall have business conducted by written motion, duly moved, seconded and carried by a majority vote.
12. By the 1st of March or the earliest date in each year, the Board shall submit in writing, to Council an estimate of the Board's net financial requirements for the year, in the form of a Draft Budget.
13. Each annual Draft Budget submitted to the Council shall include an appropriate provision for a Reserve Fund for the replacement of equipment. Each budget, as approved, shall be deemed to include an additional emergency fund of \$1,000.00. Unbudgeted expenditures exceeding the emergency fund must be approved by Council.
14. The Municipality may approve, or amend and approve, the Draft Budget.
15. The Municipality shall pay out of money appropriated for the Board such amounts as are requisitioned by the Board from time-to-time but not exceeding in any year the amount of the approved Budget.
16. Except as set out in this By-Law, the Board shall not make or incur any expenditure that is not approved in the Budget, and the Municipality shall not be liable for any expenditure not approved in the Budget.
17. The Board shall be responsible for all policies, rules and regulations relating to the management and administration of the Community Centre and its programs, financing and maintenance.
18. By-law No. 2001-13 is hereby repealed.

**Passed in open Council as read a First, Second and Third time
this 28th, day of January, 2004.**

Jack Crossman, Deputy Reeve

Brenda J. Fraser, Clerk/Administrator